SOMERVILLE SCHOOL, VASUNDHARA ENCLAVE, DELHI 110096

ADMISSION TO SOMERVILLE PRE-SCHOOL FOR THE ACADEMIC YEAR 2018-19

Somerville School, Vasundhara Enclave, Delhi is a Recognised Unaided Christian Minority school run by the Lott Carey Baptist Mission in India. Provisions of the RTE Act are not applicable to Minority Schools.

1. Total Seats in Pre-School :   200

       General Seats: 160

       Management Seats: 40

2. Admission Criteria

i. Children born between 1st April 2014 and 31st March 2015 are only eligible

ii. Points allocation on 100 point scale for General Seats:

       Christian candidates :   50

       Siblings/Children of Staff of the school: 20

       Distance of Residence from the school (measured Radially):   30

                                  0 km – 7 km   30

                                  Above 7 km – 10 km   20

                                  Above 10 km   10

3. Admission Schedule

Registrations are *only* to be filled online on the school website www.somervillevasundhara.in

i)	Commencement of online registrations	: 27.12.2017 (Wednesday)
ii)	Closure of online registrations	: 17.01.2018 (Wednesday)
iii)	First shortlist	: 15.02.2018 (Thursday) at 04:00 p.m.
iv)	Verification of documents of First Shortlist	: 16.02.2018 - 20.02.2018 (Friday to Tuesday)
v)	Second Shortlist (if required)	: 24.02.2018 at 04:00 p.m. (Saturday)
vi)	**Draw of lots (if required)**	: **26.02.2018 at 12:30 p.m. (Monday)**
vii)	Verification of documents of candidates selected in draw of lots (if required)	: 27.02.2018 – 28.02.2018 (Tuesday & Wednesday)

4. Documents required at the time of verification: (Shortlisted candidates must bring Originals at the time of verification. Further instructions will be issued along with First/Second Shortlists)

a) Recent Photograph of the child (taken within the last three months)

b) Birth Certificate issued by Municipal Corporation or other civic authority

       i) Name of the child must be printed on the birth certificate

       ii) Names of parents in Pre-school Registration form must be the same as that on the Birth
           Certificate

c) Aadhar Card of the child

d) ID Proof of both parents – Aadhar Card

e) Address proof - (any one of the following): Aadhar Card /Ration Card /Voter I Card/Electricity Bill/MTNL Telephone Bill /Water Bill /Passport /Rent agreement

f) For Christian Candidates **-** i) Baptism Certificate of child ii) Letter of Church Membership of family from the pastor/parish priest

g) For Siblings (refers to own brother /sister – *not cousins or other family members*) – Copy of current I Card

h) For Staff of Somerville School **–** Copy of I-card/ Latest Salary Statement

i) PAN card of Father and Mother

5. All lists of shortlisted candidates and instructions regarding verification of documents/ draw of lots will be displayed on the notice board outside the school as per the dates and time mentioned above.

   Sd/-

Principal