SOMERVILLE PRE SCHOOL, VASUNDHARA ENCLAVE, DELHI – 110096

ADMISSION PROCEDURE FOR SESSION 2018-2019

SCHEDULE FOR ADMISSION

1.	**Commencement of online registrations** (Registration link will be available at www.somervillevasundhara.in)	**27.12.2017 (Wednesday)**
2.	**Closure of online registrations**	**17.01.2018 (Wednesday)**
3.	**Display of First List of Shortlisted Candidates**	**15.02.2018 (Thursday) at 04:00 p.m.**
4.	**Verification of Documents (First List)**	**16.02.2018 - 20.02.2018 (Friday to Tuesday)**
5.	**Draw of Lots** (if required)	**26.02.2018 at 12.30 p.m. (Monday)**
6.	**Verification of Documents (Second List)**	**27.02.2018 – 28.02.2018 (Tuesday to Wednesday)**

Documents to be uploaded at the time of Online Registration (should be in JPG/JPEG/PNG formats not more than 1 MB):

1. **Photograph of the Child**
2. **Birth Certificate** (Names of the child and the parents **should be identical** in both Registration Form and Birth Certificate)
3. **Identity Proof of both Parents –** Aadhar Card / Voter Identity Card
4. **Address Proof of Parent -** (any one as per the below list)
   a) Ration Card issued in the name of the parent
   b) Voter Identity Card/Driving Licence/Passport issued in the name of one of the parents
   c) Aadhar Card/UID Card issued in the name of one of the parents
   d) Electricity Bill/MTNL Telephone Bill/Water Bill in the name of either parent
   e) Rent agreement signed in the last six months
5. **Christian candidates:**
   Baptism Certificate of child and a Letter of Church Membership from the Pastor/Parish Priest for Christian applicants
6. **Sibling** (refers to own brother/sister) – copy of current Identity Card
7. **For Staff of Somerville School –** Copy of I-card/Latest Salary Statement
8. **PAN Card of one parent**